

Tips for Subfile/OSE file Query

This tutorial will assist you to query the OSE file number that is associated with the Subfile number(s) found on either a Hydrographic survey, Offer of Judgment, Consent Order, or Court Decree.

Please refer to this map that will show the areas where the database is currently being populated and areas that have been completed.

<http://www.ose.state.nm.us/WRAB/abstractMap.php>

Adjudication documents may relate to Surface Water, Ground Water, or a combination of both.

Hydrographic Surveys, Offers of Judgment and Consent Orders will have the Subfile number printed in the top right section of the first page of the form.

To research older adjudications printed in a Court Decree, individual rights may or may not have an assigned subfile number from the court, but the OSE file number can be found by querying the page number of that Decree.

You do not necessarily have to enter the Basin code or Subbasin code related to your query if you follow these instructions (XX refers to Alpha characters and ## refers to Numeric characters)

Adjudicated Area	Instructions	Format Example
Chama (Surface water only)	Type Subfile number including Alpha prefix and corresponding dashes (-), ending with an asterisk (*)	XXXX-###-####* (i.e.: CHCJ-001-0033*)
Lower Rio Grande (Primary Groundwater and Supplemental Groundwater)	Type Subfile number including Alpha prefix and corresponding dashes (-), ending with an asterisk (*)	XXX-##-###-####* (i.e.: LRN-28-004-0001*)
San Juan Main Stem and Animas (Surface rights only)	Type Page Number of Court Decree, starting and ending with an asterisk (*)	**# (i.e.: *330*)
San Juan-La Plata River surface water only	Type Subfile number as written on Offer of Order, ending with an asterisk (*). If nothing returns subfile may not have been readjudicated. Type Page Number of Court Decree, starting and ending with an asterisk (*)	For older adjudication: **# (i.e.: *110*) Or for more recent adjudication: XXXX-###-####* (i.e.: *SJLP-007-0048*)
Upper Pecos-Gallinas Subbasin only (Surface and Groundwater)	Type Subfile number as written on Offer of Order, ending with an asterisk (*)	XX-##* (i.e.: GR-9.4*)
Gila/San Francisco-(Surface and Groundwater)	Type Asterisk (*) Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	#####* (i.e.: *16290:234*)
Santa Cruz (surface water and groundwater)	Type Asterisk (*) Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	*#.##* (i.e.: *1.10*)
Nambe, Pojoaque, Tesuque (surface and groundwater)	Type Asterisk (*) Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	Irrigation: *#.##* (i.e.: *10.10*) Domestic/stock: *DS-##* (i.e.: *DS-00219*) Post-Moratorium wells: *PM-##* (i.e.: *PM-92662*)
Truchas (surface and groundwater)	Type Asterisk (*) Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	*#.##* (i.e.: *3.74*)
Jemez (Surface and groundwater)	Type Asterisk (*) Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	#####* (i.e.: *0004.0002.001*)
Mimbres (Surface only)	Type Asterisk (*) Cause number: Subfile number as written on Offer of Order, starting and ending with an asterisk (*)	#####* (i.e.: *6326:843*)

If you select a Subbasin without entering a subfile number, all subfiles for that subbasin will appear in your report (which can be sorted by Subfile number. If you wish to see the water rights attributes associated with the OSE file number, click the hyperlink to see the water rights summary with, owner names, PODs, places of use and priority dates.